

**MCOG Board of Directors**  
**February 24, 2022, at 10:30 AM**  
**165 Main St, Suite 2F, Damariscotta**  
**Remote Participation via Zoom**  
**Approved Minutes**

Directors Present: Marc Meyers, Audra Caler, Andrew Dorr, Julie Hashem, John Shattuck, Brian Doyle, Kristine Poland, Ben Averill, Jeremy Martin, Matt Lutkus, Peter Lieberwirth

Staff Present: Brian Dancause, Max Johnstone

- I. Marc Meyers called the meeting to order at 10:33 am.
- II. Jeremy Martin made a motion to approve minutes of December 22, 2021 Board of Directors meeting. The motion was seconded by Andrew Dorr and approved unanimously by members who were present.
- III. Committee Updates
  - A. **Hiring Committee.** Marc Meyers noted that the committee was meeting tomorrow (February 25) with two finalists, and interviews would be preceded by meet and greets with directors and staff. (Both interviews and meet and greets will be conducted remotely via Zoom.)
  - B. **Bylaws Committee.** Julie Hashem noted that the committee has done some research but would like an attorney to review proposed changes to bylaws to ensure that we're compliant with state and federal law and rules.
- IV. **Financial Report.** Brian Dancause reported that Rockport's Finance Department, which has agreed to be MCOG's bookkeeper, was given access to MCOG's TRIO database last week. Brian also reported that the auditor visited MCOG office on February 9 and has also been in touch with City of Bath.

Julie Hashem noted that the Maine Department of Agriculture, Conservation and Forestry will not provide municipal planning technical assistance funds to MCOG, because we cannot produce recent audits. (Note: DACF oversees municipal planning TA funds formerly administered by the State Planning Office.)

- V. **MCOG Activity Updates.** Brian Dancause reported that MCEDD will be disbursing \$2.8 million in additional Maine Tourism, Hospitality & Retail Recovery grant awards to 186 Midcoast businesses and nonprofits. MCEDD has invoiced the State for these remaining CARES Act funds and will cut and mail checks upon receipt of grant funds, which should be next week.
- VI. **Other Business.** Brian Dancause noted MCOG's treasurer vacancy. Audra Caler responded that there is a Nominating Committee, which nominates a slate of officers to the General Assembly in June. Audra asked if anyone was interested in serving as treasurer.
- VII. The meeting adjourned at 10:25 am.

Upcoming MCEDD meetings:

- Executive Committee meeting scheduled for March 24, 2022.
- Board of Directors meeting scheduled for May 26, 2022.